

40 % Commission steps

1. Knock door or Cold Call or has left a Flier on your Own work and get the Inspection you get a 40 % of profit.)
2. Inspector / salesman inspects the roof and turns in the inspection sheet.
3. File a claim using claim check list get claim number. Tell HO to contact you when adjusters MTG is.
4. Get work Order Agreement Signed. Before Adjusters Shows Up.
5. Meet with the adjuster.
6. Pick up a copy of the adjusters Report or it Emailed to A Pro.
7. Go back to get dollar amount agreement signed. Advance pay of \$300.00
8. Manage the Install and SIX pack sell around your House.
9. Do a final walk around with the home owner and collect first check deposit. Advance pay \$200.00 if check collected at time of signing you get both advances.
10. Get a certificate of Satisfaction and Completion signed and turned into the office.
11. Final invoices the Insurance Company for the depreciation amount. (Office does this)
12. Pick up final check and give our certificate of warranty and receipt to home owner.
13. Get paid cost out two days after check has cleared A Pro account.